

U.S. Department of Energy

National Energy Technology Laboratory

ORDER

231.1

DATE: 9/20/04

SUBJECT: ENVIRONMENT, SAFETY, AND HEALTH REPORTING

1. OBJECTIVE. To set forth the policy and requirements for Environment, Safety, and Health Reporting. This NETL Order adopts DOE Order 231.1, Environment, Safety, and Health Reporting, in its entirety and provides for additional requirements and policy that are needed to implement this DOE Order.
2. CANCELLATION. None.
3. APPLICABILITY. This Order applies to all NETL employees, sites, and operations.
4. REQUIREMENTS. The requirements can be found in the references listed in Section 7 of this Order. In addition to those requirements, local procedures related to environment, safety, and health reporting shall be developed, maintained, and issued by the ES&H Division, Office of Institutional and Business Operations.
5. RESPONSIBILITIES.
 - a. The ES&H Division of the Office of Institutional and Business Operations shall be responsible for implementing the requirements of this Order and developing any needed implementation procedures.
6. POLICY. It is the policy of NETL to adhere to the requirements of DOE Order 231.1, Environment, Safety and Health Reporting, and to ensure that all ES&H reporting is completed in compliance with that Order and associated manuals.
7. REFERENCES.
 - a. DOE Order 231.1, [Environment, Safety, and Health Reporting](#).
 - b. DOE Manual 231.1-1, [Environment, Safety, and Health Reporting Manual](#).
 - c. DOE Manual 231.1-2, [Occurrence Reporting and Processing of Operations Information](#).

8. DEFINITIONS. Definitions can be found in the documents located in the Reference section of this Order.

NETL Director